

Are you or any of the above named a smoker? Yes No

Do you have any pets? Yes* No please state

Please be aware that pets are charged at £150.00 per animal. Excluding, small birds & fish.

Have you had any County Court Judgements or rent arrears in the past 6 years? Yes No

Do you owe Mortgage Arrears? Yes No If yes please indicate amount £

Are you claiming Housing Benefit? Yes No

Have you ever abandoned a Property? Yes No

Primary Tenant Previous address

Previous address (cont)

Postcode

Time at address

Year's	months
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Secondary Tenant Previous address

Previous address (cont)

Postcode

Time at address

Year's	months
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4. Employment / Occupation details (Employed/Self employed)

Primary Tenant Employment status (e.g. permanent) Name of organisation

Employment dates

From	To
------	----

Position held

Contact name

Contact position

Address

Contact telephone number

Contact fax number

Contact E-mail address

Secondary Tenant Employment status (e.g. permanent) Name of organisation

Employment dates

From	To
------	----

Position held

Contact name

Contact position

5. Current Landlord or Agent

Landlord/Agency name

Contact number

Fax number or E-mail address

Address of Landlord/Agent

6. Character Referee (Non relative known for 3 years+)

A CONTACT TELEPHONE/FAX NUMBER OR E-MAIL ADDRESS MUST BE INCLUDED FOR EACH REFEREE

For Primary Tenant:

Referee name	Relationship (e.g. previous employer)	Time known
<input type="text"/>	<input type="text"/>	<input type="text" value="Years"/>

Address

Contact number	Fax number or E-mail address
<input type="text"/>	<input type="text"/>

For Secondary Tenant:

Referee name	Relationship (e.g. previous employer)	Time known
<input type="text"/>	<input type="text"/>	<input type="text" value="Years"/>

Address

Contact number	Fax number or E-mail address
<input type="text"/>	<input type="text"/>

Please make sure that you understand what is required of you as a tenant and that you fill in the application form as accurately as possible as incomplete application forms will be returned.

The details supplied by you are checked against those held on credit reference agency databases for the purposes of pre-tenancy/lease selection. A record is kept of this search; however it will not affect your ability to obtain credit or other services in any way. Information is processed in confidence and within the guidelines of The Data Protection Act (1998) & the appropriate International privacy laws. I confirm that the information provided on this application is accurate & true. I authorise a credit checking bureau to conduct these searches and to make any employer or financial enquiries necessary to assess my suitability for this agreement.

"I consent that you may make searches of a credit reference agency to check my credit standing and that the credit reference agency will keep a record of such searches which may be shown to others for the specific purposes of checking creditworthiness, money laundering prevention, preventing fraud and the occasional tracing of gone-aways

Signature of Applicant 1: _____

Signature of Applicant 2: _____

Guidance & Information

- Married couples should add the highest earner as the primary applicant.
- Validating postcodes before submitting this form will speed up processing times (postcodeanywhere.com).
- All Applicants are required to provide a guarantor.
- The Guarantor provided must be a homeowner and agree to act in this capacity. An affordability assessment & credit check will be performed during processing and you agree to the guarantor being contacted should any need arise due to dilapidation or Rent Arrears or general conduction of the tenancy.
- You should, where possible advise referees that we will be contacting them as this will reduce delays.
- **Any falsehoods uncovered at a later date will result in the immediate termination of any agreement that may be in place or offered. Possession can be sought in these circumstances under Ground 17 of the Housing Act 1996.**
- Your deposit is protected with Tenancy Deposit Solutions, incase of any disputes arising. Details of this company are provided with your deposit protection certificate or confirmation letter or through the third party who pays your deposit. A copy is provided with your tenancy agreement.
- No Pets are permitted unless agreed prior in writing from Reardon Properties.
- We are also part of the Tenant Registry which records data for problem tenants. We do update this site on a regular basis and details will be recorded about gross misconduct during the course of a tenancy.

Prospective tenants requiring further information relating to the completion of this form or The Data Protection Act can contact us at the address below.

Applicant 1 :.....

Applicant 2 :.....

Date:

Date:

***PLEASE RETURN COMPLETED APPLICATION FORM
and £100.00 referencing fee which is non-refundable if you choose not to proceed with the application.
Should we choose not to offer you the house, we will refund the full amount.***

To:
**REARDON PROPERTIES
13A CANTERBURY ROAD, SITTINGBOURNE, KENT, ME10 4SG**

01795 479484